

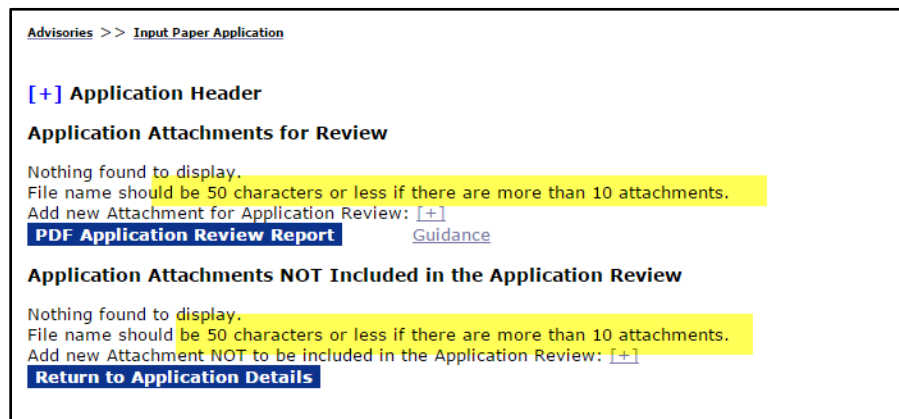
Release Notes for Grants Online Version 4.16

Date Deployed: May 22, 2015

(Release Notes Modified: June 26, 2015)

Global

1. Award files (application, award or grant), with more than ten (10) attachments, whose individual filenames exceed fifty characters result in system errors. Therefore, file names should not exceed the 50-character limit. (Kayako: IGQ-589-27183; GOL-253)



2. On the opening page of the Grants Online Program Management Office (PMO) Training website, the “*What’s New*” link has been replaced with a “***Release Notes***” link. (Kayako: ABP-143-26021; GOL-264)

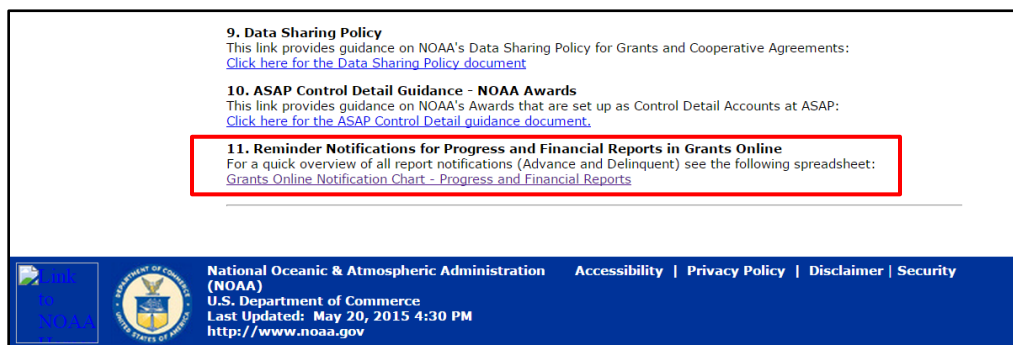


3. From either the ***Grant Recipients*** link or the ***Federal Program Offices*** link on the opening page of the Grants Online PMO Training website, the user can access the Grants Online Notification Chart – Progress and Financial Reports. (Kayako: ABP-143-26021; GOL-264)



When either the ***Grant Recipients*** link or the ***Federal Program Offices*** link is clicked, the screen image below displays. Click the link associated with item #11 to navigate to the Progress and Financial Reports Notification Schedule.

(http://www.corporateservices.noaa.gov/grantsonline/Documents/Grants_Online_Notification_Spreadsheet.pdf)



- If appropriate, the Lead Budget Officer can create a Unique Account Descriptor without specifying a Program Office (i.e., data entry for the Program Office is optional). Account Descriptors created in this manner are available to all Program Offices within the Lead Budget Officer's Line Office. (GOL-249)

| Unique Account Descriptor: | | | | |
|----------------------------|----------------------|--|--------|--|
| Line/Program Office | Descriptor | Identifying Information | Status | Actions |
| IOOS | IOOS1 | Test record | A | Edit Delete |
| IOOS | IOOS2 | Test Record | A | Edit Delete |
| NCCOS | 123456789999999999 | NOS-NCCOS 2 | A | Edit Delete |
| NCCOS | ASDFUND 1 | NOS-NCCOS 1 | A | Edit Delete |
| NCCOS | ASDTESTWITHOUTSPACE1 | NOS-NCCOS 3 | A | Edit Delete |
| NOS | ASD TEST DESCRIPTOR | ASD - GOL 249 | A | Edit Delete |
| NOS | ASD TESTFUND 032515 | TEST GOL 249 Descriptor Creation for Line Office | A | Edit Delete |

[Add New](#)

Descriptor was added correctly

Inbox Tab

- For all roles (except System Administrators, Grants Specialists, and Grants Officers), the Task Management Search restricts the choices on the Organization dropdown menu to those that are associated with the user's role affiliations. (GOL-261)

| Task Management | |
|--------------------|---------------------------------------|
| Task Search | |
| Search Criteria: | Recipient Authorized Representative ▼ |
| Award Number | <input type="text"/> |
| Last Name of User: | <input type="text"/> |
| Task ID | <input type="text"/> |
| Organization: | George Mason University ▼ |
| Search | |

RFA Tab

1. An “Add New Contact” link allows the RFA Creator to add new Recipient Contacts during the Universal RFA Creation process. (GOL-130)

Noncompetitive RFA Details

RFA Header Information

| | | | |
|-----------------------------|---------------------------|---------------------------|---|
| Document ID: | 2427973 | CFDA Number: | 11.303 |
| Announcement Type: | Initial | SubProgram: | |
| Funding Opportunity Number: | EDA-HDQ-RNTA-2014-2003755 | Assigned Program Office: | Research and National Technical Assistance (RNTA) |
| Line Office: | EDA Headquarters (HDQ) | Assigned Program Officer: | null EDA FPO-Grants Specialist |
| RFA Name: | TEST NCRFA -R4.14 | RFA Type: | Noncompetitive |
| Fiscal Year: | 2014 | Publication Date: | Not Published |

Search Contacts

Org Name: Lepage Bakeries

First Name:

Last Name:

Street:

City:

State:

Zip:

Phone:

Email:

[Search](#)

Selected Contacts for this Recipient

| Contact Name | Address | Phone | Email | Action |
|-----------------|---------|------------------|----------------------------|------------------------|
| Page, Mr. Paul | | 207-207-2700 334 | ppage@testmail.com | Remove |
| Dean, Mr. Paula | ME | 2012010120 | vabuk102@gmail.com | Remove |
| Lue, Mr. Tim | | 5055055050 | tlue@testmail.rdc.noaa.gov | Remove |

[Add New Contact >>](#)

[Save and Return to Main](#)

added contact correctly

2. The pdf version of the FFO Report includes a Table of Contents (with the associated page numbers). (GOL-184)

[Save](#) [Cancel](#) [FFO Routing Slip and Start Workflow](#)

Report Style:

☒ PDF

☐ RTF (Word)

[View FFO Report](#)

[View FRN Report](#)

Federal Funding Opportunity Page 1 of 4

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- When processing a Competitive RFA, the Federal Program Officer now has the option to “View RFA Details” or “View Federal Funding Opportunity.” (GOL-226)

RFA

Id: 2271746
Status: Published

Action: Please select an action

Your Comments: Please select an action
View Federal Funding Opportunity
View RFA Details

NOTE: There is one remaining issue associated with this ticket. Two options are available on the dropdown menu for a **Universal RFA**: “View RFA Details” and “View Details.” Both options take the user to the same page.

Application Tab

- The PCRF screens were modified. (GOL-69)
 - The DUNS Number (or when appropriate, the EIN) was added.
 - The following fields were removed (Invoice Address, Ship To, and Requisition Contact Person and Phone Number).

Federal Share: \$250.00 **Requisition Number:**

Affected Reference Number: ED14HDQ3120019 **EIN:** 115566777 **DUNS:** 123456789

To: EDA Recipient
123 GOL Rd
Germantown, MD 50453

Description: CFDA Number: 11.312
Project Start Date: 2014-04-23
Project End Date: 2014-04-29
Grant Type: Grant
Project Description: PO Checklist Test
App: April 22

Clearances/Remarks:

- The FPO can revise the NEPA document after approval by the NEPA Official (provided the award file is not with the Grants Management Division or has not been signed by the Grants Officer). When an award is revised, it must again be reviewed and approved by the NEPA Official. (GOL-112)

3. When performing an organization lookup with a DUNS Number of '000000000' (the nine-digit number used to designate an individual), the remaining data entry fields are enabled. Entering the DUNS Number for an individual results in a display of the DUNS+4 Number of 000000000-0000. (GOL-166)

Select Organization

Enter your search criteria to find the organization.

Organization Name

Address- City

DUNS Number

Address- State

[Add a new organization >>](#)

Returns only Organization(s) with Applicant Type 'Individual'.
25 items found, displaying all items.1

| Select | Org ID | Name | Bureau | Address | DUNS | DUNS+ | EIN | Cage Code | ASAP Id | Active |
|------------------------|---------|------------------|--------|--|-----------|-------|-----|-----------|---------|--------|
| Select | 2002282 | 21Julia Burrows | NOAA | 212 Pollock Street, Beaufort, NC 28516-2245 USA | 000000000 | 0000 | | | 3714339 | true |
| Select | 2002040 | Andrea Quattrini | NOAA | 1900 N. 12th Street, Philadelphia, PA 19122 USA | 000000000 | | | | 4249589 | true |
| Select | 2002600 | Caitlin Jensen | NOAA | 1377 Grove St, San Francisco, CA 94117-1419 USA | 000000000 | | | | | true |
| Select | 2002778 | Caitlin Jensen | NOAA | 1377 Grove St., San Francisco, CA 94117-1419 USA | 000000000 | | | | 610114 | true |
| Select | 2002983 | Captain Planet | NOAA | 320 E Street,, Moscow, ID 83843 USA | 000000000 | | | | | true |

all individual vendor displayed correctly

4. The Public Affairs Threshold is determined by each bureau (i.e., there is a bureau-specific ceiling). (GOL-191)
5. Updates were made to the Grants Online system based upon amended requirements as defined in the Uniformed Guidance (the Omni Circular). (Kayako: STN-961-20523, GCC-865-33; GOL-209)
 - The on-screen and printed version of the form were redesigned. Modifications were made to the following data items and/or sections:
 - The data item “Government Wide Research Terms and Conditions” was renamed. It is now “Federal-Wide Research Terms and Conditions, as Adopted by the Department of Commerce.”
 - When that data item is applicable, information must be provided for R&D.
 - The 2 CFR, Part 200 is required for all application types.
 - The 48 CFR, Part 31 is optional for “For-Profit” organizations.
 - The information associated with the Pre-Award Notification is now 79 FR 78390, dated December 30, 2014.
 - The Department issued an updated Grants Manual in 2013. The link to that document is: [http://www.osec.doc.gov/oam/grants_management/policy/documents/FINAL%20Master%20DOC%20Grants%20Manual%202013%20\(03.01.13\)_b.pdf](http://www.osec.doc.gov/oam/grants_management/policy/documents/FINAL%20Master%20DOC%20Grants%20Manual%202013%20(03.01.13)_b.pdf)

6. Several modifications were made to the GMD Checklist/Org Profile; specifically the section associated with the A-133 Audit section. (Kayako: STN-961-20523; GOL-231)
 - The responses to the question “Is the Recipient Current in A-133 Submission?” have been modified. There are now three options: “Yes”, “No” or “Not Required.”
 - The item “Questioned Costs?” with the possible responses “Yes” or “No” was added.
 - The item “Findings?” with the possible responses “Yes” or “No” was added.
 - A 250-character Comments box has been added.

- Removed the Clearinghouse address from Notifications email; grantees must submit their audit packages via the Integrated Data Environment System (IDES) Federal Audit Clearinghouse Database.
7. The Award is not available for Grants Officer approval until the “Provisional” status is resolved. A new organization is “Provisional” until the information is validated against SAM.gov. This prevents awards from being signed before new organization records are validated. (Kayako: CYO-818-83536; GOL-239)

8. During the NEPA review and approval process, an optional NEPA Reviewer can be added (at the Program Office level). If multiple users have the NEPA Reviewer role for a Program Office, when the first user takes ownership of the task, the task is removed from the Inbox of the other NEPA Reviewer(s).

When the NEPA Reviewer has an open task, the NEPA document is locked. This prevents the Federal Program Officer (FPO) from taking concurrent action on the NEPA document. When the NEPA Reviewer completes his/her review, a notification email is sent to the FPO.

The FPO still has the option to forward the NEPA document to the NEPA Official without waiting for the NEPA Reviewer to complete his/her task. In that case, the NEPA task will be removed from the NEPA Reviewer's inbox. (Kayako: JDM-306-67010; GOL-245)

The screenshot shows a web interface for NEPA document management. At the top, a breadcrumb trail reads 'Advisories >> Tasks >> NEPA - NA15NOS0120037'. Below this is a section titled 'Application Header Information' containing a table with the following details:

| | | | |
|-----------------|---|---------------------|------------------------|
| CFDA Number: | 11.012 | RFA Document ID: | 2268165 |
| Program Office: | NOS National Center for Coastal Ocean Science (NCCOS) | RFA Document Title: | Universal RFA 2015 |
| Application ID: | 2272169 | Project Title: | prov org workflow test |
| Applicant: | Prov Indiv Org | | |
| Award Number: | NA15NOS0120037 | | |

A green callout box with a green border points to the Award Number field, containing the text: 'Locked for FPO when NEPA Reviewer has an open task'. Below the table, a red text label states 'THIS DOCUMENT IS LOCKED'. Underneath, the document title 'NEPA Environmental Review Requirements - NA15NOS0120037' is displayed. An 'Attachments' section shows 'No attachments.'.

9. Cooperative Ecosystem Studies Units (CESU)-related fields have been added to the PO Checklist for the NOAA-specific section. For all CESU Awards, a justification and a Cooperative Agreement Special Award Condition must accompany the award. In addition, users also should ensure the award is marked as a “Cooperative Agreement” versus a “Grant.” This edit check is currently not enforced by the system. (Kayako: ICJ-523-42635; GOL-256)

The screenshot displays the 'CESU Awards' form. At the top, it asks 'Is CESU Award?' with radio buttons for 'NO' and 'YES' (which is selected). To the right, it says 'If YES, enter justification and verify Grant Type' with a 'Guidance' link. Below this is a 'Justification' field containing the text 'Testing GOL-271 legacy award'. At the bottom left, there is a link for 'Cooperative Agreement Special Award Condition'. At the bottom right, there is a 'Spell Check' button. At the very bottom, there are three buttons: 'Save', 'Save and Return to Main', and 'Cancel'.

- Several options associated with Pending Special Award Conditions (SACs) are now in place. The “remove” option was restored to the Pending SAC section. The terms “current” and “other” are used to indicate whether a SAC is a component of the amendment on which the user is working or a component of another award file that is in progress. (GOL-258)

| Pending Special Award Conditions 2 items found, displaying all items. 1 | | | | | | |
|--|--|-----------|----------------|------------|----------------|-------------|
| Name | Description | Amendment | Type | Due Date | Satisfied Date | Options |
| Technical Monitor - TEST ASD SOL 338 | The Technical Monitor for this award is: testing SAC status. | other | Programmatic | 04/10/2015 | | Edit |
| Partial Funding Special Award Condition | For Increases: When the Federal share of a grant or cooperative agreement award is increased to not more than 5% of the requested amount, the following language will be included in the award doc | current | Administrative | 04/25/2015 | | Edit Remove |

- In response to the NOAA Finance request, the Award Finance Report now includes the Final Report Due Date, Vendor Number and Vendor ID information. (GOL-266)

| Grants Online Award Document Finances | | | |
|--|---|--------------------------------------|----------------------------|
| Award Number: | NA14NOS0120020 | Amendment Number: | Not Assigned |
| Award File Period: | 03/19/2014 - 03/30/2014 | Final Report Due N/A Date: | |
| Program Office: | NOS Management and Budget Office (MB) | | |
| Program Officer: | Christopher C Cartwright | | |
| Email: | testemail@msg2.rdc.noaa.gov | Phone: | 301-713-3056 EXT-159 |
| Grants Specialist: | Michele Pollard | | |
| Email: | testemail@msg2.rdc.noaa.gov | Phone: | 301-713-0922 EXT-114 |
| Grants Officer Not Identified - Award Document Not Signed | | | |
| Approved Federal Funding: | \$0.00 | Approved Non Federal Funding: | \$0.00 |
| Project Title: | Bangor App | | |
| Recipient: | BANGOR PUBLISHING COMPANY | | |
| EIN: | 01-0024570 | DUNS: | 001096643 |
| Vendor Number: | | Address Type: | |
| Vendor ID: | | Address Type: | |
| Requisition Number: | NAGO0000400024 | Amount: | \$200.00 |
| Description: | CFDA Number: 11.012 Project Start Date: 2014-03-19 Project End Date: 2014-03-30 Grant Type: not entered Project Description: Bangor App | Status: | NOT APPROVED - In Progress |

Awards Tab

- The Financial Closeout workflow has been amended to send all actions through the Finance Reviewer for non-interfaced awards. This eliminates the need for the Grants Specialist to check the “Reconciliation” checkbox for non-interfaced awards that carry a zero balance on the final SF-425. The process for interfaced awards does not change. (GOL-240)
- The Federal Assistance Law Division (FALD) will receive an Award Action Request (AAR) pending notification via email. The email details the specifics of any amendment’s pending task. (Kayako: JFP-886-32266; GOL-250)
- If the final Performance Progress Report (PPR) or Financial Report (SF-425) is submitted prior to the deadline (and returned after the deadline), but not accepted, the PPR and the SF-425 should not be locked to recipients. The recipient can now modify and resubmit the PPR and SF-425. (GOL-263)

Account Management Module

1. When an organization's provisional status has been reviewed and validated, the status of the organization is updated. In earlier releases, this issue only affected organizations marked as "Individual". (GOL-254)

Captain Planet

(No Comments) Internal Comments
Note: These comments are for internal use only.

Audit Trail:

Description
Grants Online Bureau: 1000002 - National Oceanic and Atmospheric Administration (NOAA)
Grants Online Org ID: 2002983
Organization Type: External Recipient
Applicant Type: Individual

Identification
DUNS Number: 000000000 +4: N/A
EIN Number: N/A
MSI Code: N/A

Note: Addresses must match the physical and mailing addresses in the SAM for the associated FFATA DUNS.
The Physical Address is the address used for searching and viewing throughout the system.

SAM Physical Address
Street Address: 320 E Street,
City: Moscow
County Name:
State: ID
Zip: 83843
Country: USA - United States
Phone: 5653332201

A red arrow points from a green-bordered box containing the text "Provisional Status is removed -- correct" to the "Audit Trail" section.

Review Module

1. The user can now review and redact Reviewer comments prior to acceptance. The feature's functionality has been restored to operate as in earlier versions. (Kayako: WAO-244-91820; GOL-262)

EDA-Specific Tickets

1. The Workflow was modified to accommodate EDA's commitment processing. Following Budget Officer approval, tasks for Commit 1 and Commit 2 have been added. (GOL-70)
2. The assignment of new EDA Award numbers follows the algorithm used to assign NOAA Award numbers. (GOL-170)